

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
Monday, January 13, 2014**

1. **CALL TO ORDER** - Time _____
a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:
(Motion to approve, subject to correction if necessary)
(Only those council members in attendance at these meetings can vote)

- ☒ November 25, 2013 - Combined Meeting
☒ December 3, 2013 - Special Meeting
☒ December 16, 2013 - Combined Meeting & Executive Session

2. PRESENTATIONS TO:

❖ **SAYREVILLE LEPRECHAUN MIDGET CHEERLEADING SQUAD
6TH PLACE 2013 NATIONAL CHEERLEADING COMPETITION**

❖ **MORGAN PARLIN PANTHER MIGHTY MITES CHEERLEADING SQUAD
3RD PLACE 2013 NATIONAL CHEERLEADING COMPETITION**

❖ **SANTO TRIOLO – FOR HIS DEDICATED SERVICE RENDERED AS THE
DIRECTOR/MUNICIPAL DEPARTMENT HEAD OF THE WATER AND
SEWER DEPARTMENT OF THE BOROUGH OF SAYREVILLE FOR THE
YEARS 1992-2013**

3. OLD BUSINESS

- a. Public Hearing on the following Ordinance(s): (None)

4. NEW BUSINESS:

- a. Clerk to report on having received a Notice from the CFO as to the Award of
Notes to Amboy Bank in accordance with the Local Bond Law (motion to receive & file).

- b. Introduction of the following Ordinance(s):

(Amending the Do Not Knock Ordinance.)
ORDINANCE #243-14

**AN ORDINANCE REPEALING ORDINANCE #242-13 ADOPTED ON DEC. 16, 2013
AND FURTHER AMENDING AND SUPPLEMENTING CHAPTER VIII – GENERAL LICENSING
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

TO SECTION 8-4 SOLICITORS AND CANVASSERS AND

AMEND SECTION 8-4.6 UNLAWFUL TO SOLICIT; DO NOT KNOCK LIST – SIGNS POSTED.

(Co. Buchanan, Sponsor – Public Hearing January 27, 2014)

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- 2014-23 Accepting the work, closing out the contract and issuing final payment in the amount of \$7,212.00 to Bird Construction for the Replacement of the Floating Docks at Buchanan Waterfront Park.
- 2014-24 Rejecting Bid received from Berlew Mechanical, LLC for the Annual Maintenance and Repair of the Borough HVAC Equipment due to not paying prevailing wages as required in bid specification as well as Public Contracts Law.
- 2014-25 Awarding the contract for the Annual Maintenance and Repair of the Borough HVAC Equipment to GRM Facilities Management of Turnersville for their low bid price of \$27,276.00 subject to the waiver of minor irregularities.

- 2014-26 Authorizing the Borough Engineer to prepare plans and specifications for Pump Maintenance & Well Redevelopment Services (Water Dept. Maintenance Services) for a fee not to exceed \$1,500.00 and upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for bids.
- 2014-27 Authorizing the proper borough officials to execute an agreement between the Borough of Sayreville and Cingular Wireless PCS, LLC, by AT&T Mobility Corporation for the renewal of a Lease Agreement for premises known as Block 119, Lot 1, 13-15, Pulaski Avenue Water Tank for an additional six month term commencing on June 28, 2013 with up to two (2) successive six months Extension terms.
- 2014-28 Authorizing a Modification of Mortgage on Property Located at 133 MacArthur Avenue, Sayreville
- 2014-29 Authorizing a Discharge of Mortgage on Property Located at 133 MacArthur Avenue, Sayreville.
- 2014-30 Authorizing the extension of the contract for uniform rental and cleaning Contract with American Wear of East Orange, NJ for an additional two-year period at the current rates.
- 2014-31 Appointing Scott Betzler as Truck Driver in the Department of Public Works, effective October 9, 2013, in accordance with the Re-Classification received from the Dept. of Personnel.
- 2014-32 Appointing Ronald Connors as Truck Driver in the Department of Public Works, effective January 14, 2014.
- 2014-33 Appointing Jason Summerer as Truck Driver in the Department of Public Works, effective January 14, 2014.
- 2014-34 Appointing Charles Wojtaszek as Equipment Operator in the Department of Public Works, effective January 14, 2014.
- 2014-35 Resolution approving bills for payment.
- 2014-36 Transfer Resolution

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON:** - none

Business Session Agenda – January 13, 2014

6. COMMUNICATIONS & COMMITTEE REPORTS

* **DISPOSITION:**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

- a) **Minutes & Departmental Reports: None**
 - Move the following Minutes and or Reports be Received & Filed:
 1) Board of Education Minutes – December 3, 2013 - Receive & File
- b) Received the following **application(s) for Bingo/Raffle Licenses:**
 1) Sayreville Middle School PTO to conduct an On Premise Draw Tricky Tray and an On Premise 50/50 at 800 Washington Rd. on March 14, 2014. RA:1846 & RA:1847.
 2) Faith and Trade (FAT) Helping Hands, Inc. to conduct an Off Premise 50/50 on April 15, 2014 (RA:1848). - Approved/Disapprove
- c) Received Tax Clearance in Nov. 2013 and Special Ruling from the Division of Alcoholic Beverage Control to permit the renewal of PRCL #1219-33-028-008, Victory Entertainment, Inc. (Pocket License) for the 2012/2013 and License Term, with conditions. (motion to approve/disapprove Renewal)
Clerk to Prepare Resolution.

d) Committee Report -

1) _____

- **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Planning Board Minutes of December 4, 2013 - (move to) Receive & File.

- b) Received Resolution adopted on Jan. 8, 2014 by the Planning Board referring the Crossman Industrial Development pro-rata share cost of Off-Tract Improvement back to the Mayor and Council for adoption. (discuss with Engineer & Attorney) _____

c) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) County of Middlesex - Notice of two Public Hearings: One on Jan. 9th in the Middlesex County Board of Chosen Freeholders Meeting Room and the other on January 23rd in Perth Amboy Council Chambers to hear any and all persons regarding the proposed sale of roadway improvements along Maurer Rd. (CR-654) a public right of way in Perth Amboy to Buckeye Perth Amboy Terminal, LLC. - (move to) Receive & File.

- 2) Application(s) before the Planning Board on Jan. 15th at 7:30 PM submitted by John Jarmolowski's for a minor subdivision approval and bulk variance to permit the construction of a single family residence, etc. on property known as 225 Tyler St.

- 3) On an application(s) before the Zoning Board of Adjustment on January 22, 2014 at 7:00 PM submitted Doreen Bergamo-Falcone for side and rear addition to existing home at 50 Merritt Ave. and the installation of wheelchair lift on front porch. (1 - 3) Receive & File

d) Committee Report:

- 1) _____

- **PUBLIC SAFETY – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

b) **APPLICATIONS FOR WRECKER LICENSE RENEWALS**

Received 7 Light Duty Wrecker Applications plus

- 2 Heavy Duty Wrecker Applications for renewal for 2014. (Pending inspection and insurance approvals)

- Approve/Disapprove
(Authorization for Clerk to prepare Resolution)

c) Committee Reports-

- 1) _____

- **PUBLIC WORKS – Council President Novak**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: (None)

b) Committee Reports:

- 1) _____

BUSINESS SESSION – JAN. 13, 2014

- **RECREATION – Councilwoman Eicher**
a) Minutes & Departmental Reports: (None)

b) Committee Reports:

1) _____ - _____

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) Minutes & Departmental Reports: (None)

b) Committee Reports-

1) _____

- **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- a) Review of RFP for Chief Information Officer as presented by Co. Melendez.
(enclosed)

- **Planning & Zoning**

- a) Ordinance increasing the fees charged for Master Plan to \$125.00 and fees charged for Land Use Law Books \$65.00

- **Public Works**

- a) Authorization to extend the contract for Water Department Chemical - Calgon for One (1) additional One (1) year term with no increase in price with Coyne Chemical.

- **Public Safety**

- **Recreation**

- **Water & Sewer**

- **Personnel –**

- 1) Request received from a Public Works employee to invoke his right under the Family Medical Leave Act for a period of up to 12 weeks for a family obligation relating to childbirth.

- **C.F.O.- Wayne Kronowski**

1) Bill List Resolution

2) Transfer Resolution

3) Ordinance to increase Appropriation CAP from 2.5% to 3.5%.

4) Budget Update

BUSINESS SESSION – JAN. 13, 2014

- **BOROUGH ENGINEER - Jay Cornell**
 1. Improvements to Taft Place / Sherwood Road / Cambridge Drive
Closeout of Contract and Change Order (Report Attached)
 2. War Memorial park Veterans Field Track Replacement
Closeout of Contract and Change Order (Report Attached).
 3. Purchasing of a Wildland Pumper Fire Apparatus
Reciept of bids (Report Attached)
 4. Improvements to Stevens Avenue
Closeout of Contract (Verbal Report)

 - **BOROUGH ATTORNEY - Michael DuPont**
 - 1) Discussion on the Increase in membership of the Recreation Advisory Board.
- 7. PUBLIC PORTION**
Mayor will open to public.
Motion to close public portion.
- 8. EXECUTIVE SESSION -**
- **Motion** to Enter into Closed Session - Roll Call
- **Motion** to Reconvene
- 9. ADJOURNMENT** Motion-Roll Call